Parent / Provider Contract

This contract is between _________________________________________, parent(s) of _________________________________________ and Natalie Brutto, owner of Giggles Galore Family Child Care and is effective as of ___________. Both parties agree to the following terms:

Giggles Galore is open according to the following schedule:

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>7 AM</td>
<td>to 5:30 PM</td>
</tr>
<tr>
<td>Tuesday</td>
<td>7 AM</td>
<td>to 5:30 PM</td>
</tr>
<tr>
<td>Wednesday</td>
<td>7 AM</td>
<td>to 5:30 PM</td>
</tr>
<tr>
<td>Thursday</td>
<td>7 AM</td>
<td>to 5:30 PM</td>
</tr>
<tr>
<td>Friday</td>
<td>7 AM</td>
<td>to 5:30 PM</td>
</tr>
<tr>
<td>Saturday</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>Sunday</td>
<td>Closed</td>
<td></td>
</tr>
</tbody>
</table>

Absences
If you plan to keep your child home due to illness, or any other reason, you must notify me no later than your regular drop off time. I also expect to be notified if you anticipate being late in dropping off your child in the morning.

Appointments and early pick-ups
Please notify me when you drop your child off in the morning if you will be picking your child up early that day, or if your child has an appointment and will be leaving, and returning again later in the day.

Termination
Either the parent or provider has the right to terminate service for any reason, providing a 2 week written notice is given.

Emergency/Substitute Care
Though I will be happy to provide parents with a list of other providers in the area, it is ultimately the parent’s responsibility to arrange for substitute and/or emergency care for their child.

Vacations
Giggles Galore will close for 2 weeks every August. Parents will receive at least 30 days advance written notice of the exact dates.

Payment during Family Vacations
Each family will receive 1 week’s vacation tuition free per year. If you plan on keeping your child out of care for longer than 1 week, tuition must be paid up front for the remaining vacation period in order to hold your child’s slot.
**Holidays**
Giggles Galore will be closed on the following **PAID** holidays. Please arrange for alternative care on those days.

- New Year’s Day
- Martin Luther King, Jr., Day
- Presidents Day
- Memorial Day (Observed)
- Independence Day
- Labor Day (Observed)
- Veterans Day (Observed)
- Thanksgiving and the Friday after it
- Christmas Eve
- Christmas Day

---

**Meals**
Giggles Galore participates in the Child Care Food Program and provides breakfast, lunch and snacks. If your child has any food allergies, or other special dietary needs, please let me know. Weekly menus are posted on the bulletin board.

If you are breastfeeding your child, please let me know what accommodations I can make to help meet yours and your baby's schedule and space needs.

---

**Supplies**
Parents are responsible for supplying diapers, wipes and creams for their child.

Upon enrollment, and every 6 months afterwards, each family must contribute water, non perishable food items and a full set of clothing for their child, to be stored with the emergency supplies in case of earthquake or other natural disaster or emergencies.

---

**Change of Clothing**
Parents are responsible for maintaining a spare set of clothing in their child’s cubbies. Babies grow fast, please check frequently to make sure the spare set of clothing matches your child’s current size.

---

**Parent Involvement**
I expect parents to be partners in their child’s care and encourage parents to volunteer for field trips, activities, birthday parties etc. whenever possible.

I know parents are busy, and it is difficult to always find time to talk, but daily communication helps me to better meet your needs and the needs of your child.

I meet individually with parents on a regular basis to discuss their child’s progress, share observations and work together to set individual goals and objectives for each child.

---

**Immunizations**
Complete Immunization records must be on file prior to your child’s first day of enrollment.
Illness
If your child has any of the following illnesses or conditions, you must keep your child home:
* A temperature above 100 degrees Fahrenheit
* Vomiting (2 or more times in 24 hours)
* Diarrhea (3 or more watery stools in 24 hours)
* A rash or nits
* Eye infection
* Sore throat
* Any **Communicable Disease**
* If it’s clear your child is just not feeling good
Depending upon the illness, you may be required to obtain a doctor’s note before your child returns to care.

Medications
Any medication must be in the original bottle or container and prescription medications must include the original prescription label and instructions.
Giggles Galore will not administer any medications, creams or sunscreen without written consent from a child’s parent. Medication consent forms are available on the bulletin board above the sign-in sheets. Please do not leave medication on the counter.
Parents must hand all medications, instructions and consent forms to me personally.

Tuition Fees

<table>
<thead>
<tr>
<th>Age of Child</th>
<th>Weekly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Full-Time</td>
</tr>
<tr>
<td>0 – 12 months</td>
<td>$ 250</td>
</tr>
<tr>
<td>12 – 24 months</td>
<td>$ 235</td>
</tr>
<tr>
<td>24 – 36 months</td>
<td>$ 215</td>
</tr>
<tr>
<td>Pre-School</td>
<td>$200</td>
</tr>
<tr>
<td>School-Age</td>
<td></td>
</tr>
</tbody>
</table>

*Tuition is due at the beginning of each week.
*If your child is full-time, the full weekly rate is due whether or not your child is absent. (This includes all paid holidays listed above)
*If your child is part-time, the full part-time weekly rate is due whether or not your child is absent. (This includes all paid holidays listed above)
Payment during Family Vacations
Each family will receive 1 week’s vacation tuition free per year. If you plan on keeping your child out of care for longer than 1 week, tuition must be paid up front for the remaining vacation period in order to hold your child’s slot.

Deposit
A 2 week deposit is due prior to your child’s first day of care. The deposit will be refunded if 2 weeks written notice is given before you withdraw your child.

Late Fees
A late fee of $10 will be assessed for each 15 minutes after 5:30.

Methods of Payment
Parents may pay for tuition in cash or personal check. A service fee of $25 will be assessed for any returned check. In the event that 3 or more checks are returned, you will be asked to make all future tuition payments in cash only.

We have read and agree to the terms outlines in the above Parent / Provider contract.

_______________________________________  __________________
Signature of Parent or Guardian          Date
_______________________________________  __________________
Signature of Parent or Guardian          Date

Natalie Brutto,  
Owner,  
Giggle Galore Family Child Care

STATEMENT OF NON-DISCRIMINATION
Giggle Galore welcomes all families, regardless of, race, religion, national origin, sexual orientation, gender, ancestry, marital or parental status, and physical, mental, emotional or learning disability.